

OFFICIAL

DETENTION FACILITY COMPLIANCE REPORT

NAME OF FACILITY Garland Co. Jail
 ADDRESS 525 Ouachita Ave., Hot Springs, AR 71901
 COUNTY JUDGE OR MAYOR Larry Williams
 FACILITY SUPERVISOR Capt. Mill Steed FACILITY PHONE 622-3680
 PERSON INTERVIEWED SAB TITLE _____
 (SHERIFF) OR CHIEF OF POLICE Larry Sanders
 LOCATION OF JAIL SAB
 DATE OF CONSTRUCTION 1986 DATE REMODELED _____

CELL DESIGN	MAXIMUM CAPACITY	SIZE	SQ. FT.
1 MAN <u>22</u>	<u>178</u>	<u>7</u> X <u>11</u>	_____
2 MAN <u>68</u>	_____	<u>7</u> X <u>11</u>	_____
3 MAN _____	_____	_____ X _____	_____
4 MAN _____	_____	_____ X _____	_____

HOW MANY PAID PERSONNEL (JAILORS & MATRONS) ARE ASSIGNED DUTIES IN THE JAIL? 34
 Supervisors 10 Full Time Males 30 Full Time Females 4
 Part Time Males _____ Part Time Females _____

WHAT IS THE SHIFT FORMULA?
7am TO 3pm 3pm TO 12AM 12AM TO 7am

HOW MANY PERSONNEL TO EACH SHIFT INCLUDING SUPERVISORS? 12-12-4

Sign Margaret S. Anderson Inspection Date 4-4-07
 Committee Member
 Sign Rev. Ed. Looney Sign _____
 Committee Member
 Sign Dorothy M. Clark Sign Engel Marshall
 Committee Member
 Sign _____ Sign Mill Steed
 Committee Member Person Interviewed

STATE OF ARKANSAS
ADULT DETENTION FACILITIES

DETENTION FACILITY Garland Co.

DATE OF INSPECTION 4/22/07

All Adult Detention Facilities in Arkansas must comply with all applicable mandatory requirements. Failure to meet applicable requirements will cause the facility to be considered in non-compliance and subject to further action by this Agency in compliance with Act 530 of 1985 - Section 4.

MINIMUM MANDATORY REQUIREMENTS

IN COMPLIANCE

III. ADMINISTRATION:

Does the Facility's operations comply with requirements as stated in Chapter III relative to the following:

Section 3 - 1004 - Written Policy

YES NO N/A

Section 3 - 1005 - Budget

YES NO N/A

IV. PERSONNEL:

Does the facility meet personnel requirements as stated in Chapter IV relative to the following:

Section 4 - 1002 - Personnel file with required records.
A - B - C - D

YES NO N/A

Section 4 - 1002 - E Has each employee completed the basic jail course?

YES NO N/A

Section 4 - 1002 - H Does the facility have sufficient personnel?

YES NO N/A

If not, has the administrator requested such in writing?

YES NO NA

V. RECORD SYSTEM:

Does the facility maintain a minimum record system in compliance with Chapter V relative to the following:

Section 5 - 1002 - Are proper papers for commitment being maintained?

YES NO N/A

Section 5 - 1003 - Is a proper jail log or detention record being kept?

YES NO N/A

V. RECORD SYSTEM: continued

- Section 5 - 1004 - Is confinement information being gathered on each inmate? YES NO N/A
- Section 5 - 1005 - Is prisoner's personal property being handled properly? YES NO N/A
- Section 5 - 1006 - Are proper medical records being kept relating condition of prisoner at intake? YES NO N/A
- Section 5 - 1007 - Does the facility have a written policy on strip searches? YES NO N/A
- Section 5 - 1008 - Is a copy of the jail rules provided to the prisoner? YES NO N/A
- Section 5 - 1010 - Are disciplinary actions recorded in writing? YES NO N/A
- Section 5 - 1011 - Is there a written record of unusual occurrences? YES NO N/A

VI. RIGHTS OF ACCUSED IN CUSTODY:

- Section 6 - 1001 - Are inmate rights posted and is a copy furnished them? YES NO N/A
- Section 6 - 1002 - Do inmate rights contain provisions A thru G? YES NO N/A
- Section 6 - 1003 - Does written policy for disciplinary actions provide for requirements A thru D? YES NO N/A

VII. RULES OF CONDUCT FOR PERSONNEL:

- Section 7 - 1001 - Does facility policy and procedures manual provide for requirements listed in these sections? YES NO N/A

VIII. PRISONER SEPARATION:

- Section 8 - 1001 - Does the facility provide complete separation of females from the area where males are confined? YES NO N/A
- Section 8 - 1001 - Are juveniles, charged as adults, separated from the rest of the inmates? YES NO N/A

VIII. PRISONER SEPARATION continued

- Section 8 - 1001 - Are youthful offenders under age 18, who are under The Jurisdiction of The Juvenile Court incarcerated? YES ___ NO N/A ___
- Section 8 - 1001 - If so, are they completely separated from the rest of the jail population? YES ___ NO ___ N/A
- Section 8 - 1001 - Are prisoners being separated by class? *space* YES ___ NO N/A ___
- Section 8 - 1002 - Are work release and trusty prisoners separated from other prisoners? YES NO ___ N/A ___

IX. SECURITY:

Does the facility's security procedures and practices comply with minimum requirements as stated in Chapter IX relative to the following:

- Section 9 - 1001 - A Does the facility have sufficient personnel on duty at all times? YES NO ___ N/A ___
- Section 9 - 1001 - A - B - Are proper cell checks being made and recorded? YES NO ___ N/A ___
- Section 9 - 1001 - C Are female officers on duty when females are incarcerated? YES NO ___ N/A ___
- Section 9 - 1001 - D Does the policy manual have a search procedure for control of contraband? YES NO ___ N/A ___
- Section 9 - 1001 - E Does the policy manual have a procedure for emergency situations which includes what to do in case of fire, escapes, riots, smoke situations, inmate disturbances and assaults? YES NO ___ N/A ___
- Section 9 - 1001 - G Are officer's weapons removed before entering secure area? YES NO ___ N/A ___
- Section 9 - 1001 - I Does the facility have a policy for key control? YES NO ___ N/A ___
- Section 9 - 1001 - J Does the facility have a written policy addressing security measures for trusty-status inmates? YES NO ___ N/A ___

X. MEDICAL, DENTAL AND MENTAL HEALTH CARE:

- Section 10 - 1001 - Does the facility have a medical and dental plan in writing and on file to insure that medical services or practices are available to all those in custody? YES NO N/A
- Section 10 - 1002 - If medical care is provided at the facility, is proper space provided? YES NO N/A
- Section 10 - 1003 - Does the facility have an emergency and sick call procedure? YES NO N/A
- Section 10 - 1004 - Are written records of inmate's medical and dental complaints being kept? Does this record include results of the health encounter? YES NO N/A
- Section 10 - 1005 - Are records kept of medicine prescribed and administered? YES NO N/A
- Section 10 - 1005 - Is medicine kept in a secure area? YES NO N/A
- Section 10 - 1009 - Is there a medical training program such as C.P.R. and first aid or a suitable alternative? YES NO N/A

XI. MAIL, COMMUNICATIONS AND VISITING:

Does the facility comply with minimum requirements regarding privileges as stated in Chapter XI relative to the following:

- Section 11 - 1001 - Rules for visiting? YES NO N/A
- Section 11 - 1002 - Is a visitor's log kept? YES NO N/A
- Section 11 - 1005 - Is there a written policy for correspondence and incoming mail? YES NO N/A
- Section 11 - 1010 - Is there a written policy for use of the phone and are prisoner's calls logged where necessary? YES NO N/A

XII. FOOD SERVICE:

- Section 12 - 1001 - Are meals being served as required? YES NO N/A

XII. FOOD SERVICE: continued

- * Section 12 - 1001 - Are menus approved by a dietician? YES NO N/A
- Section 12 - 1002 - Are records being kept of the food actually served? YES NO N/A
- Section 12 - 1003 - Has kitchen been inspected by Health Department? YES NO N/A
- Section 12 - 1006 - Is garbage removed from the cells immediately after eating? YES NO N/A

* 24 hour overnight facilities are exempt

XIV. SAFETY:

- Section 14 - 1002 - Has the facility been inspected by local fire department in the past year? YES NO N/A
- Section 14 - 1003 - Does the facility have a written fire plan and is personnel familiar with it? YES NO N/A
- Section 14 - 1004 - Does the facility have a written plan for all other emergencies and are evacuation procedures detailed? YES NO N/A
- Section 14 - 1005 - Are exits plainly marked? YES NO N/A
- Section 14 - 1006 - Are cleaning fluids, toxic and caustic materials stored properly? YES NO N/A
- Section 14 - 1008 - Does the facility have up to date fire fighting equipment and access to a compressed air breathing apparatus? YES NO N/A

XV. INMATE SERVICES:

- * Section 15 - 1002 - Does the facility have a written policy to provide recreation and leisure time activities, library services, social and religious services? YES NO N/A
- * Section 15 - 1005 - Is outside exercise provided? YES NO N/A

* 14 day (and under) facilities are exempt

* 24 hour overnight facilities are exempt

XVI. EXISTING FACILITIES

- Section 16 - 1004 - Is lighting adequate? YES NO N/A
- Section 16 - 1004 - Is temperature maintained at a proper level? YES NO N/A
- Section 16 - 1004 - Is an automatic cut-in generator for emergency lighting and equipment provided? YES NO N/A
- Section 16 - 1005 - Are smoke and fire alarms present? YES NO N/A
- Section 16 - 1006 - Is there a cell that can be used to house the handicapped? YES NO N/A
- Section 16 - 1007 - Are there at least two exits from each housing area? YES NO N/A *Not Held*
- Section 16 - 1008 - Is there a proper booking area located inside the secure area? YES NO N/A
- Section 16 - 1009 - Is there an alcohol unit? YES NO N/A
- ** Section 16 - 1010 - Do cells meet general housing requirements? YES NO N/A
- * Section 16 - 1011 - Do the cells meet the footage requirement? YES NO N/A
- ** Section 16 - 1012 - Do the cells meet the footage requirement? YES NO N/A
- Section 16 - 1013 - Is there an observation cell? YES NO N/A
- * Section 16 - 1014 - Will activity rooms meet requirements? YES NO N/A
- ** Section 16 - 1015 - Is there proper storage space for bedding and clothing? YES NO N/A
- * Section 16 - 1016 - Are indoor or outdoor exercise areas provided? YES NO N/A
- ** Section 16 - 1017 - Is there adequate storage space for security equipment and cleaning supplies? YES NO N/A
- Section 16 - 1018 - Is adequate space provided for administrative and staff functions? YES NO N/A
- Section 16 - 1019 - Is there adequate space provided for food preparation and handling? YES NO N/A
- Section 16 - 1020 - Is there a proper visiting area? YES NO N/A

* 14 day (and under) facilities are exempt
 ** 24 hour overnight facilities are exempt

INSPECTION DATE: 4-4-07 4 APR 7 INITIAL INSPECTION OR -INSPECTION INITIAL

INSPECTION TIME SHIFT: FIRST SECOND _____ THIRD _____

RE-INSPECTION REQUIRED: YES _____ NO SIGNED _____

MAILINGS SENT: COUNTY JUDGE COUNTY CLERK

SHERIFF QUORUM COURT

CHIEF OF POLICE _____ MAYOR _____ CITY COUNCIL _____

CIRCUIT JUDGE

ANY ACTION REQUIRED IN IMMEDIATE NON-COMPLIANCE? YES _____ NO

DIRECTOR'S HELP REQUIRED? YES _____ NO

LIST REASONS FOR (NO AND N/A)

SECTION NO.	NO or N/A	REASON
8-1001	NO	Jail is too small to separate inmates by class as required by law

NOTE: Inmate Population 4Apr 07: 179

NOTE! Management & House Keeping of this Jail are excellent,

NOTE! Jail is becoming chronically overcrowded - County Need to Find a remedy for this Problem.

NOTE! This is a Fine Jail, but it has started to suffer from the wear & tear of constant maximum use. Repairs & maintenance are needed to preserve the Jail's utility.